

Department of Engineering
Tim Bryan, P.E., County Engineer

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MEMORANDUM

December 28, 2020

To: Sheila Jones, Supervisor, District I
Trey Baxter, Supervisor, District II
Gerald Steen, Supervisor, District III
Karl Banks, Supervisor, District IV
Paul Griffin, Supervisor, District V

From: Tim Bryan, P.E.
County Engineer

Re: Engineering Contract with Mendrop Engineering Resources, LLC.
Deweese Road Grading Plan

The Engineering Department recommends the Board approve this Engineering Contract with Mendrop Engineering Resources, LLC. for services to include preparation of ditch grades and field survey for work on Deweese Road for a fee not to exceed \$11,500.00.

**WORK ASSIGNMENT NO. 25
DEWEES ROAD
MADISON COUNTY**

THIS WORK ASSIGNMENT TO THAT CERTAIN GENERAL ENGINEERING SERVICES CONTRACT IS EXECUTED BY AND BETWEEN MADISON COUNTY BOARD OF SUPERVISORS AND **MENDROP ENGINEERING RESOURCES, LLC**, EFFECTIVE THE 28th DAY OF NOVEMBER, 2020, IS INCORPORATED THEREIN AS IF COPIED FULLY IN BOTH WORDS AND FIGURES AS A PART OF EXHIBIT NO. 1.

LET IT BE KNOWN THAT:

WHEREAS, the parties to the above stated CONTRACT are now desirous of implementing an additional Work Assignment or phase thereunder: and,

WHEREAS, each of said parties represents that it continues to have authority to execute this Work Assignment and that all certifications previously made in said CONTRACT remain in effect;

NOW THEREFORE, the parties hereto do further contract and agree to add the following items of work to the above CONTRACT under the additional terms and conditions as are hereinafter stated:

SPECIFIC SCOPE OF WORK FOR THIS WORK ASSIGNMENT

The CONSULTANT, in accordance with the General Services Agreement, shall provide Road Drainage plans, exhibits and field staking along Dewees Road beginning at the intersection of Dewees Road with Gluckstadt Road and terminating at the intersection of Ashbrooke Boulevard and Dewees Road.

The following engineering services shall be performed by the CONSULTANT on behalf of Madison County in accordance with the CONTRACT at the direction of the County Engineer or his designee, unless otherwise modified by the Madison County Board of Supervisors (MCBOS).

The Scope of Work shall include the following:

PART 1 – Roadway Drainage Profiles and Grading Plan

The CONSULTANT shall provide roadway drainage (ditch profiles) developed from topographic surveys for approximately one mile of Dewees Road. Consultant shall be responsible for developing ditch grades sufficient to provide file for grading contractor to develop model and for its machinery for the extent of the project area.

PART 2 – Field Staking

The CONSULTANT shall place sufficient control and bench marks for the contractor machine control equipment. The Consultant will provide periodic grade checks during construction to verify model and construction tie ins at termini.

MAXIMUM ALLOWABLE COST

The CONSULTANT'S fee for completion of this Work Assignment shall be a total sum of **\$11,500.00**. Services will be billed monthly on an hourly basis for cost incurred during the period, but shall not exceed the total estimated fee without prior written authorization from the Client.

SO EXECUTED AND AGREED THIS THE _____ DAY OF _____, 2020.

THE MADISON COUNTY BOARD OF SUPERVIORS

SO EXECUTED AND AGREED THIS THE 28th DAY OF December, 2020.

MENDROP ENGINEERING RESOURCES, LLC

[Handwritten signature]

ATTEST:

(affix seal)

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